



Logbooks for Distribution and Collection of Work to Homeworkers

Countersigned by Contractors

To be filled by Contractor				
Order Number	Date of Issue and Completion of Orders	Description of Work Details and Number of Pieces Issued	Piece Rate Per Item Issued	Contractor's Name and Signature

Countersigned by Homeworkers

To be filled in by Homeworker							
Number of Pieces Completed	Payment Received for Pieces Completed (A)	Additional Costs Borne By the Home worker (B)	Total Payment Received (A+B)	Number of Pieces to Rework/ Repair	Any Other Payment Due	Home worker's Signature	Notes/ Disputes or Disagree-ments